



## LOCAL 464 HARDSHIP FUND GUIDELINES

1. The applicant must be a member of Local 464 in good standing, this includes members whose termination is being grieved by the union.
2. Hardship is defined as an unforeseen circumstance or situation beyond the member's control that has caused a sudden and non-recurring financial shortfall
3. Members seeking assistance are required to complete the attached application form and submit by either email or fax as listed below.
4. Applicants may be contacted by a member of the Hardship Committee.
5. The total amount a member may access in a fiscal year (January 1- December 31) is \$1000.
6. Payment will generally be issued to the vendor or creditor, if possible.
7. The identify of the individual and their circumstances will be known to the Hardship Committee so a decision may be reached. The Committee will maintain the confidentiality of the member's information throughout the process.

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