



LOCAL 464 HARDSHIP FUND GUIDELINES

1. The applicant must be a member of Local 464 in good standing, this includes members whose termination is being grieved by the union.
2. Hardship is defined as an unforeseen circumstance or situation beyond the member's control that has caused a sudden and non-recurring financial shortfall.
3. Members seeking assistance are required to complete the attached application form and submit by email.
4. Applicants are required to submit documentation to establish proof of hardship, as indicated on the application form.
5. Applicants may be contacted by a member of the Hardship Committee for further information.
6. The identify of the individual and their circumstances may be known to the Hardship Committee so a decision may be reached. The Treasurer will need to know the member's identify to issue payment. The Committee will endeavour to maintain the confidentiality of the member's information throughout the process by removing personal identifiers when sharing the request with the committee.

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